



Fleadh

Cheoil na hÉireann

INIS2017

ACCOMMODATION CHECKLIST
SELF CATERING



ACCOMMODATION CHECKLIST SELF CATERING

Ref No:

Home Owner Name:

Address:

Contact Number of Home Owner: _____

Date & Time of Visit: _____

Accommodation Team Members:

I. _____

II. _____

1. Bungalow Detached Apartment
 Two Storey Semi-detached Terrace
2. No of bedrooms No of bed spaces: Single
 Double

3. **Distance from Ennis Town Centre** _____ **KM**

4. **Dates of Availability:** _____



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5. Check list of Requirements

**Full Set of Kitchen Utensils (6)	Yes	No
*Full Set of Kitchen Crockery (6)	Yes	No
*Kettle (1), Toaster (1), Pots (3)/Pan (1)	Yes	No
*Cooker- Clean/Working	Yes	No
*Fridge	Yes	No
*Central Heating	Yes	No
*Laundry Facilities (Washing Machine, Iron, Ironing Board)	Yes	No
*Smoke Alarm	Yes	No
*Blinds/Curtains for Bedrooms	Yes	No
*Clean Towels/Bed Linen	Yes	No
*Wardrobe/Cupboard in each Bedroom	Yes	No
*Sanitary Facilities (Clean and in Working Order)	Yes	No
*Proper Refuse Facilities	Yes	No
Internet Access	Yes	No
Pets Welcome	Yes	No
Landline	Yes	No
Spare Bed Linen	Yes	No
Off Street Parking	Yes	No
Disabled Access	Yes	No
Smoking Permitted	Yes	No

*Mandatory Requirement for inclusion on Fleadh Accommodation Database

6. Revisit Required: Yes/No

Comments:



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7. Recommended Guideline Pricing based on 7 night stay

1 Bed	€500
2 Bed	€600 - €700
3 Bed	€700 - €800
4 Bed	€800 - €900
5 Bed +	€900 +

8. Pricing Commitment

Per House:

Signed:

Accommodation Owner

Team Member I

Team Member II



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Definitions

*Full Set of Kitchen Utensils (6)	Small tools used for cooking e.g. spatula, metal spoon, wooden spoon, vegetable peeler, tongs, chopping board, sharp knife
*Full Set of Kitchen Crockery (6)	Teaspoons, tablespoons, knives, forks, cups, side plates, dinner plates, bowls, glasses
*Kettle (1), Toaster (1), Pots (3)/Pan (1)	Appliances used for everyday use in kitchen for boiling water and cooking
*Cooker-Clean/Working	Appliance used for cooking food grill, hob and oven
*Fridge	Appliance to preserve food at a constant temperature
*Central Heating	Oil or Gas providing heat to the house
*Laundry Facilities Washing Machine, Iron, Ironing Board	Area to wash, dry and iron clothes
*Smoke Alarm	A device that senses smoke
*Blinds/Curtains for Bedrooms	Provide privacy to individual staying in bedroom
*Clean Towels/Bed Linen	Hand Towel, Bath Towel, 1 Duvet, 2 Pillows per person, Mattress Protector, Pillow Cases, 2 Sheets, 1 Towel per person
*Wardrobe/Cupboard in each Bedroom	Area for hanging and storing clothes and shoes
*Sanitary Facilities Clean and in Working Order	Access to toilet, Hand Basin, Shower/Bath - en-suite or near a bathroom
*Proper Refuse Facilities	Access to recycle bins and waste disposal
Internet Access	Free access to Internet
Pets Welcome	Accommodation pets are also welcome to stay
Landline	Access to a landline phone
Spare Bed Linen	Extra set of clean bed sheets
Off Street Parking	Free parking place for car that is not on main road
Disabled Access	Accommodation suitable for a person with special needs or disability



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Important Information

Revenue Implications:	The onus is on each home owner to declare any additional income to revenue.										
Insurance Implications:	The onus is on the home owner to advise their insurance company on their plans.										
Loss of Keys:	The onus is on the home owner to replace lost keys. They may charge a fee for replacement.										
Collecting and returning keys:	This is to be arranged directly between the home owner and visitor.										
Heating System:	The onus is on the house owner to provide information on how the heating system works, how it can be turned on and how often it automatically comes on (if relevant).										
Pull Out/Inflatable Beds:	Charge agreed house rate.										
Will there be more accommodation visits?	Ad hoc revisits will take place closer to the Fleadh.										
Are council tenants allowed to register accommodation?	No, council tenants are not allowed register rooms or houses/apartments.										
Alarm Systems:	Full instruction on how to operate Alarm System should be provided where applicable.										
Contact Person during stay:	Name & contact number of property owner should be provided to visitor in case of emergency.										
Pricing Suggestions:	<table><tr><td>1 Bed</td><td>€500</td></tr><tr><td>2 Bed</td><td>€600 - €700</td></tr><tr><td>3 Bed</td><td>€700 - €800</td></tr><tr><td>4 Bed</td><td>€800 - €900</td></tr><tr><td>5 Bed +</td><td>€900 +</td></tr></table>	1 Bed	€500	2 Bed	€600 - €700	3 Bed	€700 - €800	4 Bed	€800 - €900	5 Bed +	€900 +
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5 Bed +	€900 +										

Consideration should be given to how you would like to receive payment. For example: Deposit/ payment on arrival/ 50% payment on booking with remainder on arrival etc...



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Useful Contacts

Office

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Co. Clare

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